

## **AQAR for the year 2010-2011**

# **The Annual Quality Assurance Report of the IQAC**

**(Academic Year 2010-2011)**

### **Part A**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

### **Detailed plan of action for the year 2010-2011**

#### **ACADEMIC.**

1. More research work –
  - M.Phil/Ph.D,
  - Research publications,
  - Research papers,
  - minor and major research projects.
2. Projects in collaboration with other bodies.
3. UGC or NAAC sponsored seminars.
4. English language and computer training for teachers who are weak in communication and computer.
5. Guest lectures on Quality in Higher Education.
6. More ICT based teaching and learning.
7. Multimedia projector in every class room,
8. Appointment of course assistants.

9. Internal resources to be generated.
10. Linkages with national/international academic and research bodies.
11. New courses at PG and UG level.
12. Diploma/ Certificate/short term courses.
13. Remedial/ Crash courses.
14. Aptitude tests for fresh students.
15. New books to be added to the college library.
16. Departmental meetings and maintenance of minutes book.
17. Publication of college News Letters with student participation.
18. Video conferencing for PG students with eminent teachers.
19. Seminars for PG students.
20. Celebration of literary/commerce week.
21. Effective management of SCOPE center.
22. Computer classes for staff and students.
23. Awards for best use of library.
24. Publication of book reviews by staff and students.

### **ADMINISTRATIVE**

1. Up gradation of computers.
2. Appointment of administrative assistants.
3. Training programmes for administrative staff.
4. Inter institutional gathering.
5. Installation of MIS, database.

## **LIBRARY**

1. Online catalogue.
2. Subscription for online journals.
3. Separate library for PG students.
4. Separate reading room.
5. Student training in the use of library.

## **SPORTS**

1. Organization of inter collegiate competitions.
2. More sports activities for men and women.
3. Men's gym.
4. Purchase of new sports goods.
5. More equipment for the women's gym.
6. Yoga practical sessions.

## **CULTURAL**

1. Dance, music, drawing, painting classes.
2. Class of Performing Arts.
3. Encouragement to Arts and Crafts activities.
4. Exhibition of students' handicrafts
5. Offer special awards for winners in events at various levels.

## **NSS/NCC**

1. Training for NSS/NCC officers and volunteers/cadets.
2. Extension and community service activities.
3. Establishment of NCC Boys' wing.

## **CAREER GUIDANCE**

1. Feedback from employers, employees.
2. Interactive sessions with industrialists.
3. Seminars, tests, mock interviews, etc. for students.
4. Collaboration with bodies/agencies/companies.
5. Job fairs.
6. Maintenance of placement records.

## **CO CURRICULAR**

1. Debates, discussions, speeches, lectures, on events of national/social importance.
2. Inter collegiate/inter class debate, elocution, dance, drawing classical vocal/instrumental music, painting, story writing, poetry writing, poetry recitation, solo, group song, mono acting and skit competitions.

## **INFRASTRUCTURE**

1. Development of online communication.
2. Multimedia projectors and screens in class rooms.
3. More computers with internet connectivity in the library.
4. Updating of College website.

## Part B

### 1. Activities reflecting the goals and objectives of the institution:

#### Students' excellence.

##### a. Academic

With a view to strengthening the academic merits of the students the college:

- Encouraged the highest scorers at the Higher Secondary, First Year B.A./B.Com, Second Year B.A./B.Com, M.A./M.Com Part-1 examinations by felicitating them division wise in their class rooms.
- Felicitated division wise the highest scorers in each subject at the first internal test and the top five students in the internal assessment.
- Identified bright and weak students in the beginning of the year and took extra care to bring the weaker students to the level of the other students.
- Encouraged the bright students in higher classes by giving them an opportunity to teach in the lower classes.
- Arranged guest lectures on various topics /subjects by eminent scholars.
- Provided computer education to students who lacked computer knowledge and proficiency. Courses like CCC, TFAP, Tally and Financial Programming were offered in association with *DataBank Computer Education*.
- Offered English Language courses in the Digital English Language Lab for improving the language skills in collaboration with *Society for Creation of Opportunities and Proficiency in English (SCOPE)*.
- Added new books to the college library for knowledge thirsty students and staff and encouraged extra reading.

## **b. Co curricular activities**

The following activities were organized during the year for enriching and encouraging knowledge acquisition and to test the practicability of what was learnt in class rooms and outside and also to inculcate a sense of social responsibility.

- Elocution Competitions (inter class and inter collegiate)
- Rangoli Competition (inter class)
- Patriotic Song Competition
- Group Discussions
- Book Review Competition
- Quizz Competition
- Mehandi Competition
- Garba Competition
- Mono Acting Competition
- Drawing Competitions
- Essay Writing Competition
- Teachers' Day celebration
- Fund raising for the blind
- Poster and Slogan Competition
- Competitions in Literary Writing
- Seminar on Travel and Tourism
- Seminar on Case Study
- Seminar on Tally Accounting
- Seminar on Anti – ragging Laws

- Observation of AIDS Awareness Day & Road Rally
- Workshop on Human Rights and Anti- Ragging Law
- Study Tour
- Fund Raising on ‘Sashastra Day’(07/12/2010)
- Best out of Waste Competiton
- Sports & Games
- Book Exhibition
- Poetry Completion Competition
- Short Story Writing Competition
- Poetry Recitation Competition
- Seminars on Career Guidance
- Seminar on Consumer Protection
- Seminar on Information Technology
- Seminars on Aviation, Hospitality and Management
- Celebration of Heritage Day ( Birth Anniversary of Swami Vivekananda)

### **c. Extra curricular activities**

Students have been made aware of and prompted to participate in extra curricular activities in order to nurture in them social awareness, service mindedness, love of people and love of the nation.

- The National Service Scheme unit organized social service programmes, community service activities, awareness programmes.
- 3 blood donation camps were organized and 209 blood bags were collected.
- A Road Rally was conducted to celebrate NSS Day.
- An Anti Malaria Campaign was organized.
- Week long NSS Camp was organized at Segva Village.
- Filaria Drive
- Thalassemia test drive
- Funds were raised to commemorate Flag Day and Sashastra Day.
- Organized a traffic awareness rally.
- A fund was raised for a local orphanage and students were taken for a visit to the orphanage.
- NCC camp for 10 days
- The NCC girls' wing had training programmes.
- Best sportspersons were felicitated.

#### **d. Development of Skills**

Students were motivated and assisted in the development of the following:

- Presentation skills
- Skill for Public speech
- Manners and etiquettes
- Communication Skills – Listening, Speaking, Reading and Writing

- Leadership skills
- Personality Development

#### **e. Value inculcation**

The following activities were arranged during the year for generating a sense of values and for inculcating them.

- Lectures on Indian culture and traditions
- Morning prayer
- Class room discussions
- Exhortation by speakers from religious and social organisations

#### **f. Academic environment**

Strict academic atmosphere was maintained with compulsory attendance, library/ assignment work, oral tests, strict internal assessment and frequent intimation to parents about their children's performance. Co-curricular and extra-curricular activities were organized throughout and ample opportunities were provided for development of skills and personality. Celebrations of various kinds added a flavor to the campus life and whole hearted participation of students and staff proved it a success.

## **2. New academic programmes initiated (UG and PG)**

No new academic programme was introduced this year. However, a proposal for opening an IGNOU Regular Study Centre in the college has been submitted.

Permission granted, the college aims to run different Post Graduate, Degree, Diploma and Certificate Programmes.

### **3. Innovations in curricular design and transaction:**

The curriculum is designed by the university bodies and the members of the Board of Studies from the college forward their suggestions. Principal Dr.K.N.Chavda, Mr. Girish B.Joshi, Mr. Bharat D.Patel, Ms.Sonal J.Vaidya and Ms. Rujuta C.Gandhi are members of the Board of Studies.

Semester system with Choice Based Credit System (CBCS) was introduced this year at Post Graduate Level and from the next academic year the same will be introduced at Under Graduate Level also.

### **4. Inter-disciplinary programmes started :**

No new inter disciplinary programme has been launched during the year but subjects like Environmental Studies and Population Education have been taught at UG level.

### **5. Examination reforms implemented:**

Choice Based Credit System and Semester system were introduced at P.G. Level.

Discipline wise centres were allotted for University examinations held in October 2010.

### **6. Candidates qualified: NET/SLET/GATE etc.**

Mr. Himanshu H. Thakkar, Lecturer in Accountancy, cleared the State Level Eligibility Test (SLET) in December 2010.

### **7. Initiative towards faculty development programme:**

Details of staff participation in Seminars/ Conferences/ Workshops/Refresher Courses/ Orientation Courses/ Publication etc. are as below:

- a. **Refresher Courses** : 01
- b. **PDP** : 01
- c. **Participation in Seminars/ Conferences/ Workshops**
- State Level : 74
- National Level : 49
- International Level : 14
- d. **Paper Presentations:**
- State Level : 04
- National Level : 24
- International Level : 10
- e. **Publications:**
- Papers : 01
- Research Article : 01
- f. **Resource Persons** : 05
- g. **Ph.D.** : 01 (Mr. Rajesh D.Rana, Assistant Professor in Accountancy, was awarded Ph.D for his thesis "*Management of Performing and Non Performing Assets: A Study of Selected Urban Co operative Banks in South Gujarat*".
- h. **M.Phil:** 01 ( Ms. Ritu R. Agarwal was awarded M.Phil for her Dissertation "*Technology in English Language Teaching: An Indian Perspective*".

The following staff members are **pursuing** research work :

- a. Mr. Bharat B. Vyas, Part Time Lecturer in Sanskrit - Ph.D.
- b. Ms. Punita B. Patel, Part Time Lecturer in Inter Disciplinary - Ph.D.

**8. Total number of seminars/workshops conducted:**

A two day work shop was conducted in the college under the aegis of Knowledge Consortium of Gujarat, Department of Education, Govt. of Gujarat on Academic English and Information and Communication Technology for teachers and students from the colleges of South Gujarat.

**9. Research projects**

a) Newly implemented : Nil

b) Completed : Nil

**10. Patents generated, if any:**

NIL

**11. New collaborative research from various agencies:**

NIL

**12. Research grants received from various agencies:**

NIL

**13. Details of research scholars:**

Research Guides:

- a. Dr. Kishorsinh N. Chavda (M.Com., B.Ed., M.Phil, Ph.D) – M.Phil Guide
- b. Dr. Rujuta C. Gandhi – (M.A., M.Lib.,Ph.D) - Supervising Teacher for Ph.D in Gujarati
- c. Dr. Girish N. Rana (M.Com., Ph.D) – M.Phil Guide
- d. Dr. Sejal N. Desai ( M.Sc., PGDCA, Ph.D) – M.Phil Guide

<b>Sr. No.</b>	<b>Research Guides</b>	<b>Research Scholars</b>
1.	Dr. K. N. Chavda	Mr. Chetan C. Patel
2.	Dr. R.C.Gandhi	Mr.Kiran Chauhan (PhD)
		Ms. Chaudhari Sangita S.(M.Phil)
		Ms. Patel Jignasha R. .(M.Phil)
		Mr. Pritesh Lad .(M.Phil)
		Ms. Devarshi Patel .(M.Phil)
		Mr. Patel Rakeshkumar R. .(M.Phil)
		Ms. Chaudhari Sangita .(M.Phil)
3.	Dr. G.N.Rana	Ms. Patel Bhavini Karshanbhai
		Ms. Macwana Vasantiben I.
4.	Dr. S.N.Desai	Mr. Sanjay Ahir

#### **14. Citation index of faculty members and impact factor:**

- a. Ms. Ritu R. Agarwal – Research article entitled *Glog Oriented Adaptive Learning(GOAL): The Innovative Road Ahead for Teaching Literature* published in the journal of Teaching and Research in English Literature – quarterly online journal, ISSN No.0975-8828; Vol.1, No.6, October- December 2010.

- b. Ms Ritu R. Agarwal – Research Paper entitled *The Ideology of Modernism in Amitav Ghosh's The Shadow Lines* published in the national refereed IUP journal of English Studies, ISSN No. 0973-3728; Vol.No.04Dec 2010 issue.

**15. Honors/ Awards to the faculty:**

- a. Mr. Rajesh D. Rana, Assistant Professor in Accountancy, was awarded Doctor of Philosophy(Ph.D) Degree by Veer Narmad South Gujarat University, Surat.
- b. Ms. Ritu R. Agarwal, Assistant Professor in English, was awarded Master of Philosophy (M.Phil) Degree by Veer Narmad South Gujarat University, Surat.

**16. Internal resource generated :**

No internal resource could be generated during the year.

**17. Details of departments getting SAP COSIST (ASSIST)/ DST. FIST, etc. assistance/ recognition :**

NIL

**18. Community services:**

- a. Anti malaria awareness campaign – 29<sup>th</sup> June 2010.
- b. Thalassaemia test drive conducted for all first year students on 6<sup>th</sup> and 7<sup>th</sup> July, 2010.
- c. A fund of Rs. 16600/- was collected for the blind on Blind Day, 15<sup>th</sup> September 2010.
- d. AIDS day was observed on 1<sup>st</sup> December and a road rally was organized.
- e. A fund of Rs. 15980/- was raised on the occasion of Sashastra Day on 7<sup>th</sup> December 2010.

- f. Filaria Drive – 11<sup>th</sup> to 14<sup>th</sup> December 2010.
- g. Free eye-check up camp conducted on 30<sup>th</sup> December 2010.
- h. Students and staff representatives visited the orphanage and distributed clothes and food on 16<sup>th</sup> January 2011.
- i. 3 blood donation camps were organized and a total of 209 blood bags were collected.

**19. Teachers and officers newly recruited :**

The following **Ad-hoc** lecturers were appointed in 2010-11.

- a. Ms. Hiral Shah - Accountancy
- b. Ms. Bhumika Majmudar - English
- c. Mr. Govachanda R Biswal - Economics
- d. Ms. Kajal Balar - Business Administration
- e. Mr. Kishore Gajera - Accountancy
- f. Ms. Payal Patel - Statistics
- g. Mr. Vihar Brahmhatt - Environmental Studies
- h. Ms. Kotadiya Rita - Accountancy
- i. Ms. Zaveri Rashida - Accountancy
- j. Ms. Madhvi Vyas - Accountancy

**20. Teaching – Non teaching staff ratio:**

2: 1

**21. Improvements in the library services:**

- 2071 new books have been added to the library in 2010-2011.
- Rs. 381463/- spent for purchase of new books.
- Separate library for UG and PG students.

- Students' Aid Library offers books to students at discount rates.
- Library facility extended to External students also.
- Reprographic facility and internet connectivity.
- 09 new journals have been subscribed during the year.
- SOUL 2.0 (advanced) software has been installed.

## 22. New books/journals subscribed and their cost:

### Details of new books purchased in 2009-2010 :

Sr. No	Subject	No. of Books	Amount
1.	Accountancy	308	60899
2.	Business Administration	nil	-----
3.	Economics	nil	-----
4.	Auditing	nil	-----
5.	Statistics	101	1290
6.	Banking	30	13344
7.	English	248	51538
8.	Hindi	nil	-----
9.	Gujarati	76	8480
10.	Sanskrit	185	14258
11.	Commerce	30	4464
12.	Management	nil	-----
13.	Sociology	nil	-----
14.	Environment Studies	05	638

15.	General	621	100822
16.	Law	03	950
17.	Reference Books	454	123870
18.	Psychology	10	910
	TOTAL	2071	381463

**No. of new journals subscribed this year – 04**

**Rs.2400/-**

**23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:**

Feedback for student assessment of teachers has not been collected this year also as per UGC directive.

**24. Unit cost of education:**

Grant in Aid College

Rs. 6493/- (including salary)

Rs. 317/- (excluding salary)

Self Financed Women's College

Rs. 2735/- (including salary)

Rs. 938/- (excluding salary)

Post Graduation

Rs. 1932/- (including salary)

Rs.1821/- (excluding salary)

Average

Rs. 3720/- (including salary)

Rs. 1025/- (excluding salary)

Note: The figures are of the year 2008-2009.

**25. Computerization of administration and the process of admissions and examination results, issue of certificates:**

The administration of the college is computerized. Every clerk is trained in the use of computer and most of them have passed the CCC examination from reputed computer institutes.

The process of admission is computerized. In the Commerce faculty admission is centralized whereas in the Arts faculty the college gives admission directly. A computerized Admission Card has been developed by the college which carries all important details of students including details of passport, driving license, PAN card, blood group etc. Moreover, every student is instructed to have an e-mail ID so that important notices can be sent to their e-mail ID. So also, the college has the mobile number of every student and important announcements are made in the form of SMS which has been proved to be very effective.

The examination work is also totally computerized. Question papers of all subjects for the internal tests are prepared on computer and the marks are entered on computer instantaneously. Similarly, the internal marks of all students are preserved on computer.

The college is planning to issue computerized certificates of all kinds from the next year.

## **26. Increase in the infrastructural facilities:**

- 20 Multimedia projectors have been installed in all class rooms.
- 23 projector screens installed in class rooms
- Each classroom has a computer.
- 10 LCD TV (32") and internet connectivity in class rooms
- Biometric Finger Print system in all classrooms.
- Biometric Finger Print system for teachers along with the muster roll.
- 9 CC TV cameras installed.
- Installed a new high voltage Kirloskar Silent Power Generator.
- Laptops were given to all teachers for use in classrooms.
- 26 new laptops purchased.
- 44 computers purchased.
- 1 new scanner purchased.
- 1 new Xerox machine purchased.

## **27. Technology up gradation:**

- All existing computers were upgraded.
- Soul 2.0 version installed in the library.
- Internet in all rooms
- Interactive White Boards

## **28. Computer and internet access and training to teachers and students:**

A compulsory work shop was conducted for all students in the Digital Language Lab.

Many staff members have also taken advantage of the Lab. Teachers are now well

acquainted with internet and information is passed on through internet. Notices, announcements, instructions etc., are communicated via e- mail to all teachers. Internet facility is always available in all rooms of the college. Wi fi facility is available in the principal's chamber and also in the staff room.

**29. Financial aid to students:**

- a. The "Earn while learn" scheme continued this year also.
- b. iPods were given to the blind students of the college.
- c. Books were given to poor students at low rates from the "poor boys' library".

**30. Support from the Alumni Association and its activities:**

The Alumni Association of the college has offered to contribute for new class rooms.

**31. Support from the Parent-Teacher Association and its activities:**

The Parent-Teacher Association of the college had two meetings in which the functioning of the college has been assessed and suggestions for further improvement were put forward.

**32. Health services:**

- Anti Malaria Awareness Campaign on 29<sup>th</sup> June 2010.
- Thalassemia Test Drive on 6<sup>th</sup> & 7<sup>th</sup> July 2010.
- Filariasis Drive on 11<sup>th</sup> to 14<sup>th</sup> December 2010.
- Free Eye Check-up Camp on 30<sup>th</sup> December 2010.

**33. Performance in sports activities:**

- Mr.Nilesh D. Makadiya won the **Silver Medal** in the **state level Power Lifting** (Junior) in the 75 kg category at Maninagar, Ahmedabad.

- Mr. Kaizad N.Wadia won the **Bronze Medal** in the **state level Power Lifting** (Junior) in the 82.5kg category at Maninagar, Ahmedabad.
- Mr. Kaizad N. Wadia won the **Gold Medal** in the **Inter Collegiate Weight Lifting** Tournament(85 kg category) and the **Silver Medal** in the Power Lifting Tournament(82.5 kg category).
- Mr. Kaizad N. Wadia won the **Gold Medal** in the **Inter Collegiate Best Physique** Competition(80 kg category).
- Mr. Sharad Nayani won the **Gold Medal** in the 64 – 69 category of the **Inter Collegiate Boxing** Tournament held in Veer Narmad South Gujarat University Sports Complex, Surat. He was selected to the University Boxing Team for the Inter University Boxing Tournament at Jaipur, Rajasthan.
- Mr. Amit Dabhi won the **Bronze Medal** in the **Inter Collegiate Boxing** Tournament in the 52 – 56 kg category held in Veer Narmad South Gujarat University Sports Complex, Surat.
- Mr. Kaizad N. Wadia won the **Bronze Medal** in **Discus Throw** in the **University Athletic Meet** held in December 2010.
- Ms. Nilam D. Kamnani won the **Bronze Medal** in **Shot Put** in the **University Athletic Meet** held in December 2010.
- Ms. Nilam D. Kamnani won **Three Gold Medals** in the Amroli Zone **Surat City Khel Mela Kumbh** in athletics in the evens of Shot put, High Jump and Long Jump.

**At inter class level the following competitions were organized during the year:**

- 1. Cricket**
- 2. Chess**
- 3. Table Tennis**
- 4. Volley-ball**
- 5. Athletics**

**34. Incentives to outstanding sportspersons:**

To encourage and felicitate outstanding sportspersons the college

- Offers fee concessions
- Provides track suits
- Displays names and photographs on the notice board, college magazine, prospectus and website
- Announcements are made in all class rooms
- Honours with certificates and mementos

**35. Student achievements and awards:**

1. Mr. Sujesh K.S. and Ms. Pashmina P. Chevli won the **First Prize** in the **Inter Collegiate Quiz Competition** on 15<sup>th</sup> July 2010.
2. Mr. Sandip Kakadiya and Ms. Arzoo Chandwani won the **Second Prize** in the **Inter Collegiate Quiz Competition** on 15<sup>th</sup> July 2010.

3. In the **Annual Trekking Camp** of the state (from 2<sup>nd</sup> to 11<sup>th</sup> August) the college NCC cadets won **3 gold medals**, 5 Silver Medals and 5 prizes.
  
4. Ms. Mittal Rupavatiya won the **Third Prize** in the **Inter Collegiate Short Story Writing** Competition on 30<sup>th</sup> August 2010.
  
5. The College won the **Rotating Shield** in the **Inter Collegiate Mono Acting** Competition on 1<sup>st</sup> September 2010.
  
6. Ms. Nilam Mistry won the **Second Prize** in the **Inter Collegiate Mono Acting Competition** on 1<sup>st</sup> September 2010.
  
7. Mr. Niraj Kansara won the **Third Prize** in the **Inter Collegiate Mono Acting Competition** on 1<sup>st</sup> September 2010.
  
8. Mr. Viral Raval won the **Second Prize** in the **Inter Collegiate Elocution** Competition on 7<sup>th</sup> September 2010.

9. Mr. Niraj Kansara won the **Third Prize** in the **Inter Collegiate Elocution Competition** on 7<sup>th</sup> September 2010.
10. Ms. Nilam Mistry won the **Second Prize** in the **Inter Collegiate Poetry Recitation Competition** on 13<sup>th</sup> September 2010.
11. Ms. Komal Ramanandi won the **First Prize** in the **Inter Collegiate Sanskrit Shlok Recital Competition** on 14<sup>th</sup> September 2010.
12. Ms. Sonal Jobanputra won the **Second Prize** in the **Inter Collegiate Sanskrit Shlok Recital Competition** on 14<sup>th</sup> September 2010.
13. Mr. Niraj Kansara won the **First Prize** in the **Inter Collegiate Elocution Competition** on 11<sup>th</sup> December 2010 held in Shardayatan School, Surat as part of Swami Vivekanand Mahotsav.
14. Mr. Niraj Kansara won the **Second Prize** in the **Inter Collegiate Elocution Competition** held in Vanraj Arts & Commerce College, Dharampur on 8<sup>th</sup> January 2011.

15. Mr. Niraj Kansara won the **Second Prize** in the **Inter Collegiate District Level Elocution** Competition held in Z.F. Wadia Women's College, Surat on 27<sup>th</sup> December 2010 and the **First Prize** in the **South Zone Competition** held in KBS Commerce & Natraj Professional Science College, Vapi on 10<sup>th</sup> January 2011.
16. Ms. Krishna J.Patel and Mr. Sunil A. Pogul won the **first Prize** in the **Inter Collegiate Quiz** Competition held in Z.F.Wadia Women's College, Surat on 17<sup>th</sup> January 2011.
17. Ms. Priti K. Shukla won the **Second Prize** in the **Inter Collegiate Elocution** Competition held in Shri J.B. Dharukhaawala Mahila Arts College, Surat on 5<sup>th</sup> January 2011.
18. Ms. Arohi Sumesara won the **Second Prize** in the **State Level Classical Dance** Competition held in Veer Narmad South Gujarat University, Surat on 24<sup>th</sup> January 2011.
19. Mr. Niraj Kansara won the **Second Prize** in the **State Level Mono Acting** Competition held in Veer Narmad South Gujarat University, Surat on 24<sup>th</sup> January 2011.

20. Ms. Arohi Sumesara won the **Second Prize** in the **Swarnim Gujarat Surat District Classical Dance** Competition held in D.R. Patel & R.B. Patel Commerce College, Surat on 28<sup>th</sup> December 2010 and also won the **First Prize** in the **Inter Collegiate Zonal Level Classical Dance** Competition held at Gandhi Vidyapeeth, Vedchi o 9<sup>th</sup> January 2011.
21. Mr. Niraj Kansara won the **Second Prize** in the **Inter Collegiate District Level Mono Acting** Competition held on 29<sup>th</sup> December 2010 and the **First Prize** in the **Zonal Level Inter Collegiate Mono Acting** Competition on 10<sup>th</sup> January 2010.
22. Ms. Bharti Pradhan became **the first NCC Cadet from Gujarat** to be selected for the Personality Development Course in Gwalior held from 5<sup>th</sup> to 15<sup>th</sup> January 2011.
23. Mr. Ashish K. Variya won the **Third Prize** in **Classical Instrument Music Non Percussion** in the Veer Narmad South Gujarat University Youth Festival.
24. Mr. Vijaykumar D. Bhalsod won the **Second Prize** in **Completion of Poetry** Competition in the Veer Narmad South Gujarat University Youth Festival.
25. Ms. Mittal J. Rupavatiya won the **Second Prize** in **Short Story Writing** Competition in the Veer Narmad South Gujarat University Youth Festival.

26. Ms. Nimu S. Tank, an M.Phil student of Dr.Rujuta C. Gandhi was **awarded Rs. 20,000/-** as Gujarat Government SEBC Scholarship.

### **36. Activities of the Guidance and Counseling cell:**

#### **Activities of the Career Guidance Cell during the year 2010– 2011**

1. One day Seminar on Career Guidance on 26<sup>th</sup> July,2010.
2. Seminar on Hospitality Management by Kyoni Academy on 4<sup>th</sup> August,2010.
3. Seminar by Frankfinn Academy on Aviation, Hospitality & Management on 26<sup>th</sup> August, 2010.
4. Seminar by NIIT on 15<sup>th</sup> October 2010.
5. Career Guidance Seminar on 16<sup>th</sup> October,2010.
6. Career Guidance Seminar on 7<sup>th</sup> December,2010.
7. Seminar on Career Guidance for Post Graduate Degree Course in Mass Communication on 5<sup>th</sup> January,2011.
8. Personality Development Programme on 18<sup>th</sup> January,2011.

### **37. Placement services provided to students:**

#### **Details of Placement services during the year:**

<b>No.</b>	<b>Name of students</b>	<b>Placed at</b>
1		

### **38. Development programmes for non-teaching staff:**

The following Administrative Staff Members have passed the CCC examination:

1. Mr. Champakbhai N. Patel
2. Ms. Nayna N. Sheth
3. Mr. Rameshbhai K. Gamit
4. Mr. Anil U. Chauhan
5. Ms. Pushpaben N. Patel
6. Mr. Vasantbhai M. Patel
7. Mr. Kishore Solanki

### **39. Best practices of the institution:**

#### **1. PRAYER - A SILENT MEDITATION :-**

We begin our day with a two minute prayer early in the morning. It allows students to be with themselves and forget the hassles of life and start their day with focus and concentration.

#### **2. ATTENDANCE:-**

The prime motif of the college is to provide quality education to students. Great care is taken to assure quality and various measures are adopted with this intention. Amroli college is the only college in Surat city that ensures strict attendance of students in all lectures. Attendance is carefully marked in every lecture and a list of irregular students is prepared by every lecturer. Parents of such students are intimated and strictly warned. Students who do not have minimum attendance are not allowed to sit for internal tests but are asked to appear for the additional test with the entire

syllabus. Students who fall short of attendance due to illness / sports or cultural activities are given concession on the basis of valid documents or proofs and are allowed to appear in the examinations. The students who find it difficult to remain regular in attendance are advised to leave the college and are given No Objection Certificates.

### **3. ASSIGNMENTS:-**

Assignments are given to the students once in each term. The topics are given in advance and sufficient time is allowed for preparation. They are required to write in the class room in batches or they are allowed to write it at home. Oral tests are taken to check whether they have really made efforts or not. Generally, the topics given for assignments are important from examination point of view which helps the students a lot. After assessing the assignments, proper instructions are given in order to avoid or correct mistakes.

### **4. INTERNAL EXAMINATIONS :-**

Internal examinations are conducted twice a year as per university regulations and are monitored as seriously as university examinations. The teaching staff is very particular in setting standard question papers in tune with the university paper style. Sixty to seventy students are accommodated in a room in two blocks with only two students of different courses on a bench. Strict discipline is observed in the examination halls and surprise checking is carried out by senior supervisors or principal. Disciplinary rules are displayed in each and every examination hall and are strictly observed. The college has a name for its strictness and the records reveal a very small number of malpractices. The teaching faculty of the college is keen on

assessing the answer books on a war footing and gives the result at the earliest. The errors and shortcomings are discussed in the classrooms so that students can correct themselves. The mark sheets are displayed on the notice boards. The staff members are well trained and there is a uniformity in the evaluation work. The best answer sheet is separated & kept for other students as an example to follow.

#### **5. CAMPAIGN FOR DRIVING LICENSE, ELECTION VOTING CARD, PAN CARD & PASSPORT :-**

It is important to cultivate in the students a sense of civic responsibility & make them good citizens of India. Therefore in the campus itself a campaign for issuing driving license, election voting card & passport in collaboration with the government bodies like Surat RTO, Surat Municipal Corporation has been launched.

#### **6. INTERNAL EXAMINATION SQUAD :-**

To check the malpractice in the examination and to ensure the quality standards, The college has set up an internal squad of senior lecturers who pay a surprise visit to the examination halls and carry out supervision.

#### **7. UNIVERSITY EXAMINATIONS:-**

The university examinations are held in the college in March / April and October / November every year. The time table and exam seat numbers are placed on the notice board minimum two weeks before the commencement of the examinations. The examination code of conduct is displayed in all exam halls and it is very strictly followed.

The college, from the very beginning, has been very particular in this matter and is known for that. All students are treated equally and malpractice is immediately

reported to the university. Students once debarred for malpractice are not readmitted in this college. In both internal and university examinations the teaching staff is employed for supervision in order to ensure seriousness and blocks are allotted on 'draw' system.

#### **8. INTER COLLEGE COMPETITIONS - A FEATHER IN OUR CAP :-**

The college proudly hosts more than fifteen inter college competitions every year which require great effort, proper planning and team spirit. A team of enthusiastic teachers who have been divided into various committees plan these programs and provide a platform to the budding youth to gather, share and exchange their skills. Along with this the college has hosted youth festival of V.N.S.G.U. Surat thrice in these years which was a herculean task.

#### **9. CO -CURRICULAR AND EXTRA CURRICULAR ACTIVITIES :-**

Though the college is situated a few kilometers from the city there is a great demand for the college because of its special qualities. Strict in discipline, the college aims at overall development of students. Co-curricular and extra curricular activities are in full swing throughout the year. Talented students are inspired and trained for participating in competitions held in the college and outside. The cultural committee of the college selects and sends students to other institutions for elocution, recitation, completion of poems, one act play, mono acting, classical music etc. Various days are celebrated in the college to encourage the tastes of students under the guidance of the cultural committee. The Gymkhana committee headed by Dr. Rustom N. Sadri is ever enthusiastic and interclass competitions are organized in Cricket, Kabaddi, Volleyball, Chess, Yoga and Table Tennis. The best players are selected and sent for

inter collegiate, inter varsity, and state level competitions. The winners in the competition are felicitated by displaying their names on the notice board and by announcing their victory in each and every class. Moreover, they are awarded certificates and mementos and also prizes at the annual prize distribution of the college.

#### **10. BLOOD DONATION & THALASSEMIA TEST :-**

The National Service Scheme unit of the college is a very active body that imparts training to students in social service. Blood donation camps are organized four to five times a year and coffee, biscuits and gifts are given to donors encouraging their humanitarian deed. Blood cards are kept with the program officers and the principal and are given to the needy whenever they approach. Medical camps are arranged in the college in collaboration with Amroli Medical Circle for the people around the place and medicine, spectacles etc. are distributed free of cost. AIDS awareness is enhanced among students by organizing lectures by renowned experts, conducting seminars and slide shows. Students are made aware of Thalassemia and compulsory Thalassemia test is conducted for the first year students every year as a part of NSS activities. Villages are usually selected for the Ten Day NSS Camps and seminars, medical camps, cultural nights, cleaning, planting of saplings etc. are undertaken. The NSS Volunteers help the traffic police by offering their service as Road Safety Police. NSS also undertakes activities like cleaning up public gardens and painting road dividers.

### **11. NCC & Discipline :-**

A girls' wing of NCC is functioning in the college to nurture in students qualities like discipline, courage, sportsmanship, unity, co-operation, adventurousness, brotherhood, patriotism, and selfless service.

### **12. WALL PICTURE DISPLAY :-**

Creativity goes along with innovation and invention. Students are encouraged to draw, paint, sketch their ideas and it is then displayed on the classroom walls and even in the lobby which encourages them to pursue their interests.

### **13. CAREER GUIDANCE & PLACEMENT :-**

The career guidance cum placement cell in the college conducts lectures by various consultants and experts and students especially final year students are advised to attend such lectures. Employment opportunities are displayed on the notice board and students make use of them. Feedback is obtained from the students after every lecture or workshop in order to know their opinions and suggestions for further improvement. A special feature of career guidance cum placement cell is that it trains students to appear for interviews.

### **14. THE SEXUAL HARASSMENT CELL :-**

In accordance with the Bill passed by Parliament in 2004-The Sexual Harassment of women at the work place( Prevention and Redressal) and the UGC

recommendations, the institution established the Sexual Harassment Cell in 2007-08. It was a tradition of the college to listen to the complaints and grievances of the students but then with the growing awareness and heightened problems of the society, the college finally decided to set up a formal system of redressing the complaints related to women and create in them an awareness for justice and their rights and at the same time help them stand for their self respect. In case of any complaint the students can contact Prof. Abha R. Nagarsheth, the chairperson of the Cell.

#### **15. COLLEGE MAGAZINE & NEWS LETTER:-**

The college publishes its magazine "Shabdjyot" with the articles from staff and students & half yearly news letter "SPARK".

#### **16. PLANNING FORUM :-**

The planning forum in the college holds the lectures and discussions on current economic and social developments. The presence of staff and students in such meetings adds its value. Lectures on co-operation for a full week are held every year and the participants are awarded certificates and are taken out on a study tour.

#### **17. STUDY TOURS, PICNICS, INDUSTRIAL VISITS :-**

Study tours, picnics and industrial visits are arranged for the students once every year. Picnics are arranged as part of students' council activities. Study tours are arranged by separate departments mainly for the final year students. The students in

the commerce faculty are taken out for industrial visit to industries in Vapi, Valsad etc. Students are advised to be in uniform and to submit a feedback after the visit.

#### **18. REMEDIAL COACHING FOR SC/ ST/OBC/MINORITY / PH STUDENTS :-**

To 'include' the students coming from the backward & economically weaker sections of the society in the main stream, remedial coaching centre aided by UGC is run in the campus to help them gain expertise in the subjects of English / Accountancy / Statistics.

#### **19. INFORMATION SYSTEM :-**

The college has an upto date information system for communication. Every important piece of information is announced on the loudspeaker during lecture-breaks. Moreover, there is an electronic display board for the whole day. Loud speakers are placed on every floor. Close circuit cameras are placed on every floor, administrative offices, in the halls, and around the campus. The intercom system helps contact people without wasting time.

#### **20. LIBRARY:-**

The college has a good library with a good collection of books for students and staff. A register is being maintained to record the visits made by staff and students. Dr. Mahendrakumar Solanki Poor Boys' Library offers books to poor students at concessional rates.

The UGC funded library provides useful reference books and best sellers in all subjects. Internet facility is also provided. Notices are circulated in class rooms

announcing availability of books and also reminding students of returning books to the library. A small fine per day is charged for late submission of books.

#### **21. COMPUTER LAB :-**

An air conditioned computer lab with 15 computers and internet connectivity is available for staff and students. It is also used by SCOPE for English proficiency classes.

#### **22. DIGITAL ENGLISH LANGUAGE LAB :-**

An air conditioned English language lab with 40 computers has been set up in the college to help students learn English at their own pace. Emphasis is laid on improving their reading, writing, listening and speaking skills.

#### **23. EXTENSION SERVICE OF THE LIBRARY :-**

The use of library as a learning resource is restricted not only to the students of our college but its facility can be used by the people of adjoining areas, school and college students who do not study here from 12:30 pm to 3:30 pm on a nominal charge of Rs. 500/-

#### **24. BOOKS FOR EXTERNAL STUDENTS :-**

Distance education and open learning system are becoming the order of the day. Many students enroll for graduation externally but we provide them the facility for using library, borrowing books, question papers because our motto is education is for all and resources should be used optimally. A nominal fee is charged for this.

## **25. INTERNAL ASSESSMENT:-**

Internal assessment gets completed by the end of February every year and internal marks of all students are announced in each class-room. Almost all students remain present on that day and important directions are given to the students for a better performance at the university examinations. The top ten students in each class are honored and encouraged by presenting them with certificates and mementos. The students who score highest marks in the university examinations are given awards by external donors and also by the college.

The college sees that its students get value education during the years of study. Apart from the regular class room lectures, they are exposed to various factors related to their subjects and the trends outside by conducting lectures by experts from outside, on an average one lecture a month.

## **26. FELICITATION OF TOP TEN STUDENTS :-**

Meritorious students who have excelled academically are felicitated in their respective classes in the beginning of the year by the college principal. It is a motivation for the students. Even after the second internal exams the same is done to boost the confidence of the students and their parents are sent a congratulation letter.

### **27. WOMEN EMPOWERMENT :-**

Education empowers and girl education is a step towards the upliftment of society. We believe in this and therefore encourage girls to take admission in this college. The result is that 48% of the total strength of students are girls.

### **28. BIOMETRIC ATTENDANCE RECORD :-**

The college has installed the biometric finger print scanning system to maintain punctuality & also to have an electronic record.

### **29. WORKSHOP FOR MBA / M.PHIL/ MCA COMPETITIVE EXAM :-**

To help students rise the ladder of success, the college organises workshops for training students in competitive exams in collaboration with private agencies.

### **30. PLANTS & TREES:-**

In order to create an eco-friendly environment, plants and trees are planted every year in the campus. An amount of money is set apart for this purpose every year.

### **31. COST CUTTING:-**

Measures are adopted for cutting the cost on electricity bills. Voltage stabilizers are attached to all electronic equipments.

The blank back pages of waste papers are reused for taking out rough prints on printers and copiers.

### **32. NURTURING PATRIOTISM:-**

Republic day and Independence day are celebrated in the college and students are encouraged to attend the flag hoisting on these days. A guest is sometimes invited from outside for flag hoisting. Flag hoisting is not always done by big shots. The president or even a retiring peon of the college does it to accord true honour to the spirit of work rather than the status.

### **33. LIST OF STAFF & BRIGHT STUDENTS DISPLAYED :-**

Names of bright students and top scorers since the beginning of the college, not only in academics but also in sports, cultural events etc. are displayed at the entrance of the college along with the list of teaching and non teaching staff.

### **34. EARNING WHILE LEARNING :-**

As the college is running short of sufficient administrative staff and librarian, a few poor students are selected every year to assist office staff on computers and in the library. They are paid for their work, which in turn, helps their studies. Thus the college provides opportunities for earning while learning.

### **35. BAN ON MOBILE PHONE :-**

In order to check abuse of mobile phones strict instruction is given on the admission form, the prospectus and also on the application form. Moreover, the instruction is imprinted in every room of the college. Punitive measures are taken

against those violating the rule. To provide a good example to students, the staff members also do not take mobile phones to class rooms. A coin box telephone is kept on the ground floor for students.

### **36. CLASS ROOM DECORATION :-**

To encourage students love for their college, class-room decoration competitions are conducted in connection with Republic Day and Independence Day celebrations.

### **37. WASTE BOXES:-**

Waste boxes are kept in every class room to train students to be hygienic. They are instructed to keep waste material in the waste box instead of throwing here and there.

### **38. MULTIPLE USE OF BALLOT BOXES :-**

Small ballot boxes are maintained by the college which are used not only for elections but also for raising funds in classroom and outside for various purposes like funds for the blind, earth quake relief, tsunami relief, etc. The NSS volunteers and NCC Cadets take up the responsibility under the guidance of the principal and NSS programme officers and Lieutenant Commander.

### **39. TEACHING AIDS :-**

The class rooms are well equipped with amplifiers speakers, LCD Projectors & White Screen Boards. Every teacher is given a set of collar mikes and majority of them have been given laptops with the help of which effective teaching is made possible.

### **40. IN - HOUSE RESEARCH :-**

Assignments are a compulsory part of the internal assessment of students. In subjects like economics, banking and business administration project works are assigned to students who collect data directly from organizations and prepare project reports. Such reports including data and relevant photographs are made in spiral binding and are maintained by the teachers concerned.

### **41. BOOSTING THE SENSE OF RESPONSIBILITY :-**

The staff of the college is mostly young and an atmosphere of equality is carefully maintained. All are given duties and responsibilities besides teaching and reports are obtained from them by the principal. Various committees are formed during an academic year and every staff member finds his or her place in the committees.

### **42. PRINCIPAL STAFF RELATIONSHIP :-**

The principal maintains an open hearted sharing of information with staff - Notice boards are kept in the staff room and every piece of information is displayed in printed form. Along with this SMS and E-mails are send to avoid the communication gap.

#### **43. ENCOURAGEMENT FOR RESEARCH :-**

Participation in seminars, conferences, symposia, workshop etc. are always encouraged and certificates and trophies are awarded to those who present papers at national or international level. Lecturers who participate in seminars, conferences, workshops etc. or the meetings of the Board of Studies, or attend Refresher Courses, address the staff in a common meeting and share the new information, knowledge and experience. Career advancement and research work by the staff are recognized by presenting certificates and mementos. Those who undertake research projects can use the reprographic facilities with the principals' permission.

#### **44. FUNCTIONING OF DEPARTMENTS :-**

The Head of every department is given a free hand to take decisions regarding distribution of teaching and examination work. Regular meetings are convened in every department in which discussions are held on the renewed syllabi, problems faced in class room teaching, internal tests, assignments and internal marking. The head of every department in consultation with the members divide the work equally without any prejudice.

#### **45. CELEBRATION OF DAYS :-**

During the celebration of various days by the students' council the staff members are appointed as judges and they are honoured in public.

#### **46. TEACHERS' DIARY :-**

Every staff member maintains a diary which contains every detail of the work done during the year. The diary includes termly and monthly teaching plan, time table, daily work, conferences etc., list of bright students, placement profile, consultancy profile, social activities, internal and external assessment details, project / tour profile, membership in committees, publications profile, academic results, scholar students' profile and general remarks by the lecturer.

#### **47. COMMUNICATION WITH STAFF DURING VACATION :-**

The college keeps the residential address, E-mail ID's and telephone numbers of the teaching and administrative staff. During Diwali and summer vacations they are contacted wherever they are in case of necessity. The address and phone numbers are again collected before every vacation.

#### **48. SUGGESTION BOX & REGULAR FEED BACK :-**

A suggestion box is kept outside the Principals' chamber. Students are advised to drop their suggestions, complaints, etc. into the box with or without their names. Relevant suggestions are implemented and attention is paid to the complaints.

Regular feedback is also obtained from the students.

#### **49. GIFTS FOR PEON STAFF :-**

The teaching and administrative staff of the college collects funds before Diwali and give useful gifts to the peon staff.

#### **50. NOTICE BOARD FOR WRITERS AND ARTISTS :-**

A separate notice board is kept for students to display their literary or artistic work.

#### **51. PARKING FOR HANDICAPPED :-**

A special parking area has been provided for the physically handicapped students just near the main entrance.

#### **52. PARENT - TEACHER ASSOCIATION & ALUMNI ASSOCIATION :-**

The institute believes in keeping a life long relation with their students and even tries to involve them in the upliftment of the institution. With this in view an alumni association has been form and even the PTA functions effectively.

#### **53. ANTI - RAGGING COMMITTEE & ANTI-RAGGING SQUAD :-**

As per the UGC regulations and recommendations, the college has appointed an anti-ragging committee to curb the menace of ragging. The students are free to contact the following members.

Dr. K.N.Chavda (Chairperson)      Mr. A.R.Naik (Vice Chairperson)

Ms. A.R. Nagarsheth

Ms. S. V. Kulkarni

Mr. H.B. Patel

#### **54. GRIEVANCE REDRESSAL CELL :-**

Students have a right to lodge their complaints and grievances. The college also values and attends to their problems. Therefore the Grievance Redressal Cell has been formed and the students in case of any problem can contact

Mr. A.R. Naik (Chairperson)

Ms. A.R. Nagarsheth (Vice Chairperson)

#### **55. INTERNAL QUALITY ASSURANCE CELL :-**

Quality is the buzz word of the 21st Century and in order to maintain, sustain and enhance the quality of education, institution and society at large the IQAC has been setup and the co-ordinator of IQAC is Mr. S. K. Antony.

#### **56. EYE DONATION AWARENESS CAMPAIGN :-**

Eye donation is a social cause with a difference and to motivate the students for this noble cause, the college joins in the campaign.

#### **57. THE RIGHT TO INFORMATION ACT 2005**

A landmark historical Act came into force from 12th Oct.2005 (120th day of its enactment on 15th June' 2005). This RTI Act could be termed as a ' social revolution '. This is recognized by the Supreme Court as a part of the right to freedom guarantee in the constitution.

We, as an educational institution, in accordance with this RTI Act allow the public to seek information from P. I. O. and A.P.I.O.

P.I.O. : Public Information Officer -Principal Dr. K. N. Chavda

A.P.I.O. : Assistant Public Information Officer - Prof. Siby K. Antony

(Associate Professor in English)

Ms. Naynaben N. Sheth (Head Clerk)

This has been done to ensure transparency, openness, accountability and also empower citizens to check abuse of power, authority and corruption.

### **58. Linkages developed with National/ International, academic/research bodies**

Planned for the next year.

### **59. Any other relevant information:**

#### **Academics & Eminence**

<b>Result of the University Exam 2009-10 Commerce Faculty</b>				
	Gujarati Medium	English Medium	Overall Result	University Result
<b>F.Y.B.Com</b>	89.36%	87.84%	88.86%	51.26%
<b>S.Y.B.Com</b>	93.10%	96.00%	82.92%	75.69%
<b>T.Y.B.Com</b>	79.94%	88.36%	82.92%	66.03%
<b>M.Com I &amp; II</b>			100%	92.83%
<b>M.Com- I (G.M)</b>			94.44%	
<b>M.Com- I (E.M)</b>			68.00%	
<b>Results of the University Exam 2009-10 Arts Faculty</b>				
	Humanities Stream	Social Science Stream	Overall Result	University Result
<b>F.Y.B.A</b>	98.46%	98.35%	98.40%	87.28%

<b>S.Y.B.A</b>	96.66%	100%	98.46%	81.00%
<b>T.Y.B.A</b>	94.94%	90.22%	92.40%	90.09%
<b>Result of the University Exam – 2009-10 Arts Faculty (Post Graduate Courses)</b>				
<b>M.A English</b>	<b>45.24%</b>			
<b>M.A Gujarati</b>	<b>95.45%</b>			
<b>M.A Economics</b>	<b>66.66%</b>			
<b>M.A Sanskrit</b>	<b>60.00%</b>			

## Part C

### Detailed plan of action for the year 2011-2012

#### ACADEMIC.

1. More research work – M.Phil/Ph.D, Research publications, Research papers, minor / major research projects.
2. UGC / NAAC sponsored seminars.
3. English language and computer courses for teachers.
4. Guest lectures on Quality in Higher Education.
5. ICT based teaching and learning in all classes.
6. Multimedia Class rooms to be set up.
7. Linkages with national/international academic and research bodies.
8. New courses to be introduced.
9. Remedial/ Crash courses.

10. New books to be added to the college library.
11. Departmental meetings and maintenance of minutes book.
12. Publication of college News Letters with student participation.
13. Video conferencing for PG students with eminent teachers.
14. Seminars for PG students.
15. Computer courses.

### **Administrative**

1. Up gradation of computers.
2. Appointment of administrative assistants ( Earn while Learn Scheme)

### **Library**

1. Subscription to online journals.
2. Separate Library Building.

### **Sports**

1. Organization of inter collegiate competitions.
2. More sports activities for women.
3. Women's Gym to be improved.
4. Purchase of new sports goods.

## **Cultural**

1. Newer cultural items to be included.
2. Encouragement to Arts and Crafts activities.
3. Exhibition of students' handicrafts
4. Offer special awards for winners in events at various levels.
5. Cultural Fest to be organized.

## **Career guidance**

1. Feedback from employers, employees.
2. Interactive sessions with industrialists.
3. Seminars, tests, mock interviews, etc. for students.
4. Job fairs.

## **Co curricular**

1. Debates, discussions, speeches, lectures, on events of national/social importance.
2. Extension Activities and Community Services.

## **Infrastructure**

1. Library to be updated.
2. Updating of College website.